



# Visitor Request Form

**This form is to be completed by the visitor or CPP host and submitted to an Export Compliance Administrator prior to arrival**

Full Name (As it appears on Passport):      Mr.                      Ms./Mrs. (Please check one)

First Name:    Middle:    Last Name:

Name of Company/Organization Represented and Address: Please list country

Is your company:      U.S. Incorporated      Non-U. S. Incorporated      Country?:

Phone Number:    Type of phone number:

Country of Citizenship:    E-mail Address:

Additional Citizenship?      No      Yes, please list country:

Date of Visit:    Visiting CPP Location:

Length of Visit:    Name of CPP Host:

Visiting a U.S. Location:

If you are a Citizen of the United States, a lawful permanent resident of the U.S. or a protected individual as defined by 8 U.S.C. 1324b(a)(3). Please present the appropriate I.D. upon arrival.

If you are a Non-U. S. Person, please present your passport upon arrival.

Visiting a Non-U.S. CPP Location:

Please present your ID upon arrival.

Purpose of the Visit?

To be filled out by **CPP contact** facilitating the visit and CPP Export Compliance Administrator (ECA):

Access to foundry or controlled area:      Yes      No      Will technical data be discussed:      Yes      No

Will visitor require access to any controlled technology/technical data or hardware:      Yes      No

If non-U.S. Person does CPP have a license?      Yes      No      N/A - U.S. Person

Has this visit been approved:      Yes      No      **\*\*all technical information exchanged needs to be logged**

CPP ECA Approval: (name and date)    Screening Completed: (date)

The data provided in this form will be stored and maintained in the CPP secured internal database server located in the United States for a period of five years. Access to this data is limited to only CPP employees having a legitimate business need to process your visitor request. Information collected will be screened and reviewed against a denied party screening database.

This data is required to determine the information and site areas that you may access during your visit to CPP facilities. CPP implements reasonable physical, administrative and technical safeguards to help protect your personal information from unauthorized access, use and disclosure.

By voluntarily completing and returning this form, you are indicating that you agree to CPP's collection and use of the data for the purpose of determining the area and information at CPP you may access during your visit.

Questions regarding this notice may be submitted to your CPP contact facilitating your visit.